

How to Internationally Sponsor in the Japan Market

1. Distributor applications and agreement forms are available by contacting the Neways Japan K.K. office at +81-45-440-1771 or from Japan at 045-440-1771. Neways Japan K.K. office hours are Monday through Friday 10 a.m. to 6 p.m. (JST - Japan Time Standard Time)
Distributor application and agreement forms have an attached handbook (Tebiki) that details necessary policies and guidelines regarding the recruiting and business building process in Japan. As a sponsoring distributor to Japan, you are required to understand the policies and make sure that any newly sponsored distributors understand the policies prior to submitting the completed distributor application and agreement form.
2. Submit the completed application and agreement form to Neways Japan K.K. by mail using the pre-addressed envelope that is attached to the application and agreement form to:
Neways Japan K.K.
Distributor Relations
4th Floor, Bldg Pacific Marks East Yokohama
3-12 Sakae-cho, Kanagawa-ku, Yokohama
Kanagawa, Japan
221-0052
3. There is no required payment or purchase upon distributorship registration. Distributor registration is absolutely free. A yearly data management fee of 1,890 JPY is applied to active distributor accounts during the distributor's anniversary month. For example distributors that sign up in January 2009 are not required to pay or buy anything at the time of registration and the yearly data management fee would be applied in January 2010.
4. New distributor application and agreement forms are processed within 2 business days. New distributors receive a free information kit upon the acceptance of their distributor application and agreement form that includes:
 - Distributor ID card
 - Product catalog
 - Compensation plan booklet
 - Most recent Neways Japan Distributor newsletter
 - Additional materials to support distributor activities
5. New distributors are eligible to immediately sponsor new distributors once they have received their distributor ID card from Neways Japan K.K.
6. New distributors receive a password for access to the Neways Japan Business

- center that includes information regarding building a Neways business in Japan, distributor policies and procedures, order processing, product information and other Neways news and information. The password is included with the distributor ID card that accompanies the free information kit that is sent to each new distributor.
7. Neways Japan compensation plan can be viewed at www.neways.com/japan/pdf/MarketingPlan07.pdf
 - Distributors must maintain a minimum 100 PV each month to qualify for both Multiplex and Affinity profit center commissions.
 - Executive Leadership monthly qualification is 100 PV, 1,000 PGV (personal group volume), and 400 APGV (affinity personal group volume)
 - Additional qualification levels and values are specified in the complete Japan compensation plan brochure that can be viewed by selecting the above link.
 8. Any international distributors that have already sponsored a new distributor in Japan and have received a Japan market ID#, are eligible to utilize the Neways Japan online distributor registration system. The online registration system is available for your new distributors to sign up at www.neways.com/enrollment/japan. New distributors that utilize the on-line registration system will receive a temporary status and must follow the instructions provided during the on-line registration process to have their status upgraded to full distributor status. Temporary status distributors are able to sponsor and place orders for 30 days before being required to upgrade to the full distributor status.

How-To Place a Product Order in Japan

1. Distributors can place product orders 5 convenient ways:
 - Online at www.newaysonline.com/japan
 - Phone orders are accepted by contacting the Neways Data Entry department at +81-570-017-710 or from Japan at 0570-017-710. The Data Entry department office hours are Monday through Friday 10 a.m. to 5:30 p.m. (JST - Japan Standard Time Standard)
 - Fax purchase order forms to +81-45-444-2066 or from Japan at 0120-62-7887. Purchase order forms can be printed from the Neways Japan business center.
 - Mail completed purchase order forms to:

Neways Japan K.K
Data Entry
4th Floor, Bldg Pacific Marks East Yokohama
3-12 Sakae-cho, Kanagawa-ku, Yokohama
Kanagawa, Japan
221-0052

- Neways Square (showrooms). There are 6 Neways Square in the cities of Sapporo, Tokyo, Nagoya, Osaka, Fukuoka and Okinawa. For exact locations and office hours please contact Neways Japan Customer Service or refer to the Neways Japan online business center.
2. Accepted payment methods include: JCB, Visa, Mastercard, cash (Neways Square orders only), money orders (mail and Neways Square orders only), Cash on Delivery (specific rules apply to commission period designation, contact customer service for additional information) and bank transfer.
 3. International distributor orders are accepted by fax at +81-45-444-2066. Orders must be shipped to a Japan address.

Distributor Commission Payment Options

1. Commissions are paid on the 25th of the month following the close of the commission period.
2. Japan distributors are paid every month their accumulated commission amount exceeds the equivalent of 25.00 USD. Commissions are converted and paid in Japanese Yen. To receive commissions Japan distributors are required to register bank account where Neways Japan K.K. can transfer commissions electronically. The bank account registration is part of distributor application form.
3. International distributors are paid by check every month their accumulated commission amount exceeds the equivalent of 50.00 USD. International distributor commissions are paid in U.S. Dollars.

Questions

Please direct any questions regarding distributor sign-up, order processing, and commission payment to Neways Japan Customer Service department at intsponsor@neways.co.jp or phone at +81-45-440-1771 or from Japan at 045-440-1771. Office hours are Monday through Friday 9 a.m. to 5 p.m. (JST – Japan Standard Time Standard).